



# PARKING ADJUSTMENT NOTICE

A new form for each vehicle must be completed with the information for the vehicle that will be parking in the designated spot.

Add a Spot  Remove a Spot  Switch Spot  Unit #: \_\_\_\_\_

Current Date: \_\_\_\_\_ Effective Date: \_\_\_\_\_

Prorate From: \_\_\_\_\_ Amount: \_\_\_\_\_

**Building:**

Albert <input type="checkbox"/>	Arkledun <input type="checkbox"/>	Bernick <input type="checkbox"/>
Blake <input type="checkbox"/>	Cavendish <input type="checkbox"/>	Green Valley <input type="checkbox"/>
Heather <input type="checkbox"/>	476 Maple Ave <input type="checkbox"/>	480 Maple Ave <input type="checkbox"/>
510 Maple Ave <input type="checkbox"/>	514 Maple Ave <input type="checkbox"/>	Maplewood <input type="checkbox"/>
21 Pioneer <input type="checkbox"/>	41 Pioneer <input type="checkbox"/>	17 Valleyview <input type="checkbox"/>
21 Valleyvista <input type="checkbox"/>	Wallace <input type="checkbox"/>	Westmount <input type="checkbox"/>

Leaseholder Name: \_\_\_\_\_ Non-Tenant

Tenant Name: \_\_\_\_\_

Drivers Licence #: \_\_\_\_\_

**Vehicle Information:**

Make: \_\_\_\_\_ Colour: \_\_\_\_\_ Spot # \_\_\_\_\_

Model: \_\_\_\_\_ Plate #: \_\_\_\_\_ Inside  Outside

Switch Spot #: \_\_\_\_\_ New #: \_\_\_\_\_

### Summary of Charges:

Rent: \_\_\_\_\_ + Parking: \_\_\_\_\_ + Storage: \_\_\_\_\_ Total Monthly: \_\_\_\_\_

Security Deposit Collected: LMP  FMP

As per a lease you are required to supply a first month (FMR) and last month (LMR) rental payment for the parking spot(s).

<b>Parking Card:</b>	<b>#</b>
<b>Parking Charge:</b>	<b>\$</b>

*Please note that when you assume a parking spot, this form becomes an addendum to your existing lease and **60 days written notice** must be provided to cancel the parking spot(s).*

*Initial acknowledging you are aware of this obligation.*



\_\_\_\_\_  
Building Manager's Signature

\_\_\_\_\_  
Lease Holder Signature

\_\_\_\_\_  
Lease Holder Signature